

ARTICLE 5 - DUTIES AND RESPONSIBILITIES-District Proposal #2

Palomar Community College District (District)
Counter Proposal#2 to the The College Council of
Classified Employees CFT/AFT Local #4522 (CCE)
for
2023-2024 Successor Negotiations

December 11, 2023

ARTICLE 5 - DUTIES AND RESPONSIBILITIES**5.1 Listed and Reasonably Related Duties**

Each classified employee in the bargaining unit represented by the CCE/AFT shall be required to perform all applicable listed duties and responsibilities contained in applicable Board Policies (BPs) and Administrative Procedures (APs)/BPs, applicable job description and applicable state law. As should be specifically stated on each job description, each classified employee also may be required to perform duties and responsibilities not specifically listed in the applicable job description if such duties and responsibilities are reasonably related to the classification of the classified employee. Other duties and responsibilities not specifically listed in the applicable job description shall not exceed 5% of the employee's weekly hours and/or workload. Employees who believe their reasonably related duties are outside of classification work or result in excess workload should see articles 10.4, 11.10 and 12.7 respectively.

5.2 Compliance with Lawful Directives

Each classified employee in the bargaining unit shall follow all lawful directives from the immediate supervisor(s), the Superintendent/President or administrative designee or the Board.

5.3 In-ServiceJob-Related Training

Employees may be required by the District to participate in in-servicejob-related training appropriate to their duties and responsibilities. The District shall maintain appropriate records and notify employees of required job-related training. The District will assume all the cost, including time, of said training. Such training shall be performed during work hours when possible or shall be compensated in accordance with Article 12 – Compensation.









CCE-ARTICLE 5 DUTIES AND RESPONSIBILITIES_TA

Final Audit Report

2023-12-14

Created:	2023-12-11
By:	Maria Zapien Rangel (mzapienrangel@palomar.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAFWupelfYFpuUo0gXjSkgpSntaxQ9WVLN

"CCE-ARTICLE 5 DUTIES AND RESPONSIBILITIES_TA" History

-  Document created by Maria Zapien Rangel (mzapienrangel@palomar.edu)
2023-12-11 - 11:01:42 PM GMT- IP address: 205.153.156.222
-  Document emailed to Anel Gonzalez (agonzalez@palomar.edu) for signature
2023-12-11 - 11:02:41 PM GMT
-  Document emailed to joseph.sanchez@bbklaw.com for signature
2023-12-11 - 11:02:42 PM GMT
-  Email viewed by joseph.sanchez@bbklaw.com
2023-12-12 - 1:26:39 AM GMT- IP address: 104.28.110.86
-  Email viewed by Anel Gonzalez (agonzalez@palomar.edu)
2023-12-12 - 5:41:04 PM GMT- IP address: 205.153.156.222
-  Document e-signed by Anel Gonzalez (agonzalez@palomar.edu)
Signature Date: 2023-12-12 - 5:42:05 PM GMT - Time Source: server- IP address: 205.153.156.222
-  Email viewed by joseph.sanchez@bbklaw.com
2023-12-14 - 1:04:13 AM GMT- IP address: 172.226.2.117
-  Signer joseph.sanchez@bbklaw.com entered name at signing as Joseph Sanchez
2023-12-14 - 1:04:50 AM GMT- IP address: 76.167.114.67
-  Document e-signed by Joseph Sanchez (joseph.sanchez@bbklaw.com)
Signature Date: 2023-12-14 - 1:04:52 AM GMT - Time Source: server- IP address: 76.167.114.67
-  Agreement completed.
2023-12-14 - 1:04:52 AM GMT